

BOARD MEETING MINUTES

Friday, February 27th, 2015 from 2:05 PM –3:21 PM
Location of Meeting: Metro Schools, Room 105

Call to order: The Board Chair, Abdulkadir Abdalla, called the meeting to order at 2:05 PM on Friday, February 27th, 2015.

Board Members Present or Absent:

Name	Present/Absent
Abdulkadir Abdalla (Board Chair & Community Member)	P
Mohamed Mohamud (Vice Chair & Community Member)	P
Abraham Gadalla (Board Treasury & Community Member)	P
Katie White (Secretary & Teacher Board Member)	P
Megan Ormseth (Teacher Board Member)	P
Osman Samatar (Parent Board Member)	P
Mohammad Osman (Community Board Member)	P

Guests and Community Members Present:

Name	Position/Role
Ahmed Elmi	School Director of Metro Schools
Keillen Curtis	Legal Counsel to the Board
Robert Procaccini, CPA	Finance Representative (Dieci School Finance, LLC)
David Greenberg	Audubon Center of the North Woods (Authorizer)
Hassan Guled	High School Teacher, Metro Schools

Metro Schools’ Mission

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

Metro Schools’ Vision

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

Call to Order

1. Agenda & Minutes:

Subject	Agenda for 2/2015 meeting						
Motion	Approval of 2/2015 meeting agenda Approval of the 1/2015 minutes						
Made by	M. Osman	Seconded by	Gadalla				
Discussion	Items added: Authorizer’s Report from Audubon Mohamud will meet with a consultant on March 2 nd to review/revise Metro Schools’ mission and vision Mohamud will bring results to the March meeting						
Vote		Yea	7	Nay	0	Abstain	0
Decision	Approval of 2/2015 meeting agenda Approval of 1/2015 minutes						

2. Bills and Financials:

Subject	Bills and financials for January 2015 & Fiscal Year ’15 Revised Budget						
Motion	Approval of bills and financials for January 2015 Approval of Fiscal Year ’15 Revised Budget						
Discussion	<ul style="list-style-type: none"> • Procaccini reported financials to the Board • Metro Schools budgeted 270 ADM • Actual Current ADM = 270 students • Weighted ADM = 310 • Cash flow is good = more cash currently on hand for school (not need to open line of credit, but the option is there) • Procaccini goal is to move all accounts to Sunrise Bank as soon as possible (eliminate the issues with BMO) • Procaccini reported revised budget for Fiscal Year ’15 • Committee is working on finding a new food vendor for school • Abdalla suggested that Elmi review his unemployment payment options (reimbursement option vs. insurance) 						
Made by	Gadalla	Seconded by	Abdalla				
Vote		Yea	7	Nay	0	Abstain	0
Decision	Approval of bills/financials for January 2015 Approval of revised budget Fiscal Year ’15						

3. Authorizer Address from Audubon

Subject	Reauthorization Evaluation Update
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Discussion	<ul style="list-style-type: none"> • David Greenberg explained the draft** version of the Performance Evaluation for Metro Schools • **Draft results from PRIOR to this February meeting (includes the past few years) • School FALLS FAR BELOW expectations/goals: (Sustainability) Total Margin – net income and loss • School DOES NOT MEET expectations/goals: Reading Proficiency, Math Proficiency, Science Proficiency, Board Composition & Capacity, Management Accountability, Facilities & Transportation, Personnel Licensure, Staff Retention, Budgeting, Financial Audit, Days Cash on Hand, Fund Balance Percentage, (Environmental) Science Proficiency • APPROACHES: Mission Related Goals, English Language Learners, Post-Secondary Readiness, Mission & Vision, Instruction & Leadership, Board Decision-Making & Oversight, EE-Based Curriculum Components, Elective EE Trend Areas, (Environmental Education) Commitment, Environmental Literacy • MEETS: Reading Growth, Math Growth, Educational Requirements, Special Education Operations, English Learners Operations, Employment Practices, Financial Policies and Practices, Financial Reporting, Current Ratio (assets to liabilities), Enrollment Variance, Debt to Asset Ratio, Field Trips to Natural Areas, Promote Environmental Stewardship • PENDING / waiting areas: Parent & Student Satisfaction, Health & Safety (moving to MEETS), Admissions & Enrollment (moving to MEETS), Due Process & Privacy, Compliance & Reporting (moving to MEETS) • Also noted: Federal & State Accountability—school designated FOCUS / FOCUS – Grad; Attendance—rating withheld • David indicated he will suggest a reauthorization for Metro Schools, BUT with several conditions/rigorous expectations • Audubon’s Board will meet in March
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Director’s Report

1. MARSS update

Subject	MARSS update
Discussion	<ul style="list-style-type: none"> School most recently at 280 - 285

2. Staffing Updates

Subject	Staffing hires and open positions
Discussion	<ul style="list-style-type: none"> Student qualifies for Level 3 setting in Special Education School hired Sara Bartholomew (full-time, licensed teacher) Posted opening for Reading Specialist Posted opening for Middle School Dean of Students as Abdi Mahamed resigned John Slavik, Gym/Health teacher, is Interim Dean Posted opening for Gym/Health position

3. Audubon Concerns

Subject	Audubon's concerns and the Board's / Director's response
Discussion	<p>Board and school received letters of concern</p> <ul style="list-style-type: none"> Teaching & Learning: leadership team implemented Facility: school working with landlord to remedy issues; school providing deep cleaning in building School Data: leadership team will reveal/implement new plan by March 15th to ensure integrity of school data Middle School Concern: Dean of Students resigned, new personnel

4. School Policies

Subject	Updates on various policies		
Motion	Approval of updated Admissions/Lottery Policy Approval of updated Bullying Policy		
Discussion	<ul style="list-style-type: none"> Credit Recovery / Graduation Policy: still being worked on; will be ready for March board meeting Attendance Policy: currently in place; Elmi is reviewing with leadership team and K. Curtis on legality 		
Made by	Mohamud	Seconded by	M. Osman
Vote	Yea	7	Nay
Decision	Approval of Admissions/Lottery Policy and Bullying Policy		

Meeting was adjourned at 3:21 PM by Abdulkadir Abdalla, the Board chair.