

**BOARD MEETING MINUTES**

Friday, April 24<sup>th</sup>, 2015 from 2:04 PM –2:59 PM

Location: Metro Schools, Director’s Office

**Call to order:** The Board Chair, Abdulkadir Abdalla, called the meeting to order at 2:04 PM on Friday, April 24<sup>th</sup>, 2015.

**Board Members Present or Absent:**

<b>Name</b>	<b>Present/Absent</b>
Abdulkadir Abdalla (Board Chair & Community Member)	P
Mohamed Mohamud (Vice Chair & Community Member)	A
Abraham Gadalla (Board Treasury & Community Member)	A
Katie White (Secretary & Teacher Board Member)	P
Megan Ormseth (Teacher Board Member)	P
Osman Samatar (Parent Board Member)	P – late arrival
Mohammad Osman (Community Board Member)	P

**Guests and Community Members Present:**

<b>Name</b>	<b>Position/Role</b>
Ahmed Elmi	School Director of Metro Schools
Keillen Curtis	Legal Counsel to the Board
Robert Procaccini, CPA	Finance Representative (Dieci School Finance, LLC)

**Metro Schools’ Mission**

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

**Metro Schools’ Vision**

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

**Call to Order**

**1. Agenda & Minutes:**

<b>Subject</b>	Agenda for 4/2015 meeting and 3/2015 minutes				
<b>Motion</b>	Approval of 4/2015 meeting agenda Approval of the 3/2015 minutes				
<b>Made by</b>	M. Osman	<b>Seconded by</b>	Abdalla		
<b>Discussion</b>	Mohamud reported that he did not meet with a consultant to review/revise Metro Schools' mission and vision and had nothing to present to the Board				
<b>Vote</b>		<b>Yea</b> 4	<b>Nay</b> 0	<b>Abstain</b> 0	
<b>Decision</b>	Approval of 4/2015 meeting agenda Approval of 3/2015 minutes				

**2. Bills and Financials:**

<b>Subject</b>	Bills and financials for March 2015				
<b>Motion</b>	Approval of bills and financials for March 2015				
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Procaccini reported financials to the Board</li> <li>• Metro Schools budgeted 270 ADM</li> <li>• Actual Current ADM = 284 students</li> <li>• Many areas are under budget (positive)</li> <li>• Cash flow is good = more cash currently on hand for school (<b>not</b> need to open line of credit, but the option is there)</li> <li>• Elmi reported that school will offer 3% pay increase to teachers and 2% pay increase to other staff for the upcoming 2015-2016 year</li> </ul>				
<b>Made by</b>	Abdalla	<b>Seconded by</b>	Ormseth		
<b>Vote</b>		<b>Yea</b> 5	<b>Nay</b> 0	<b>Abstain</b> 0	
<b>Decision</b>	Approval of bills/financials for March 2015				

**New Business**

**3. New Line of Credit**

<b>Subject</b>	New line of credit with Sunrise Bank		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Elmi and Robert reported that the school is dissolving the line of credit with BMO</li> <li>• New line of credit being opened with Sunrise Bank once Audubon authorizes it</li> </ul>		

**4. Next Year Budget 2015-2016**

<b>Subject</b>	Approval of 2015-2016 budget		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Typically approved at May meeting</li> <li>• Robert will not be available for May meeting</li> <li>• Robert will provide any additional details at the June meeting if needed</li> </ul>		
<b>Made by</b>	White	<b>Seconded by</b>	M. Osman
<b>Vote</b>	<b>Yea</b> 5	<b>Nay</b> 0	<b>Abstain</b> 0
<b>Decision</b>	Approval of 2015-2016 budget		

**5. Next Year Transportation**

<b>Subject</b>	Approve new bus contract for 2015-2016		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Budget for Elmi has obtained bus contract quotes for next year</li> <li>• Bile = \$204,000</li> <li>• Monarch = \$233,000</li> <li>• Idiris = \$203,000</li> <li>• Elmi would like approval to contract with Idiris (for 6 buses)</li> </ul>		
<b>Made by</b>	Abdalla	<b>Seconded by</b>	White
<b>Vote</b>	<b>Yea</b> 4	<b>Nay</b> 0	<b>Abstain</b> 0
<b>Decision</b>	Approval of 2015-2016 bus contract with Idiris		

**6. Action Require - Old Bus**

<b>Subject</b>	Approve sale of current school-owned bus		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Too expensive to keep bus (salary of driver, maintenance issues)</li> </ul>		
<b>Made by</b>	M. Osman	<b>Seconded by</b>	Ormseth
<b>Vote</b>	<b>Yea</b> 5	<b>Nay</b> 0	<b>Abstain</b> 0
<b>Decision</b>	Approval of to sell bus as soon as possible		

## Director's Report

### 1. MARSS update

<b>Subject</b>	MARSS update		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>School most recently at 289</li> </ul>		

### 2. Facility Updates

<b>Subject</b>	Facility Updates		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>Elmi met with landlord about building concerns Wed. April 22</li> <li>School needs exceed the current space</li> <li>Committee is needed to find solutions for coming years</li> </ul>		

### 3. Next Year Recruitment Updates

<b>Subject</b>	Next year recruitment updates		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>Last year \$15,000 was budgeted for recruitment</li> <li>This year \$25,000 will be budgeted</li> <li>Robert and Elmi will adjust budget if needed</li> </ul>		

### 4. External Use Access Assignment

<b>Subject</b>	Approval of school director as authorized person for MDE systems						
<b>Discussion</b>	<ul style="list-style-type: none"> <li>Minnesota Department of Education has several systems that schools need to access</li> <li>School board needs to approve person (Director) to have access to such systems</li> </ul>						
<b>Made by</b>	Ormseth		<b>Seconded by</b>	Samatar			
<b>Vote</b>		<b>Yea</b>	5	<b>Nay</b>	0	<b>Abstain</b>	0
<b>Decision</b>	Approval of school director as authorized person for MDE systems						

### 5. School Goals

<b>Subject</b>	School Goals 2016-2018		
<b>Discussion</b>	<ul style="list-style-type: none"> <li>School creating goals (per reauthorization with Audubon) for Proficiency, Growth, English Learners, Mission / Post-Secondary Readiness, and Attendance</li> <li>Elmi provided board with draft of goals</li> </ul>		

**6. Testing Updates**

<b>Subject</b>	Updates on school-wide testing
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Middle school 2/3 of the way finished with MCA testing</li> <li>• High school begin MCAs the week of April 27<sup>th</sup></li> <li>• ACT at the end of April</li> <li>• AP testing the first week of May</li> <li>• NWEA testing in May</li> </ul>

**Community Comments**

None

**Old Business**

**1. School Start Time**

<b>Subject</b>	School start time 2015-2016
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Elmi stated the 9:00 AM start time will carry over to next year</li> </ul>

**2. Food Service**

<b>Subject</b>	New food service provider for 2015-2016
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Elmi stated that the school is still seeking a new provider</li> <li>• Several vendors have been contacted / have been in the building</li> </ul>

**3. Credit Recovery and Graduation Policy**

<b>Subject</b>	Credit Recovery and Graduation Policy
<b>Discussion</b>	<ul style="list-style-type: none"> <li>• Credit recovery available for graduating students (computer program class, independent study, test out)</li> <li>• Graduation Policy was previously mentioned in Board meetings, but nothing additional has been created</li> <li>• MDE sets basic graduation requirements for academics</li> </ul>

Meeting was adjourned at 2:59 PM by Abdulkadir Abdalla, the Board chair.