

BOARD MEETING MINUTES

Friday, March 04, 2016 from 2:08 PM to 3:22PM

Location: Room 107

Metro Schools' Mission

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

Metro Schools' Vision

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

Call to Order

I. Call to Order

The Board Chair, Abdulkadir Abdalla, called the meeting to order at 2:08 PM on Friday, March 04, 2016.

II. Roll Call

Board Members Present or Absent:

Name	Present/Absent
Abdulkadir Abdalla (Board Chair & Community Member)	P
Mohamed Mohamud (Vice Chair & Community Member)	P (late arrival 2:37pm)
Lakisha Witter (Secretary & Teacher Board Member)	P
Osman Samatar (Parent Board Member)	A
Mohammad Osman (Community Board Member)	P
Alia O'Loughlin (Treasure& Teacher Board Member)	P
Megan Ormseth (Community Board Member)	P (late arrival 2:13pm)

Guests and Community Members Present:

Name	Position/Role
Ahmed Elmi	School Director of Metro Schools
Keillen Curtis	Legal Counsel to the Board
Dr. Daniel Jett	Trim Tab Consulting, LLC

Robert Procaccini, CPA	Finance Representative (Dieci School Finance, LLC)
Abdiweli Mohamud	High school Dean (late arrival 2:18pm)
Richard Steel	Community Member
Vickie Raiche	Community Member
Alex Ferguson	Community Member

III . Approval of Meeting Agenda:

Subject	Review of January 29, 2016 Board Minutes					
Discussion	The board discussed and reviewed the following items from January’s board minutes: VII. School Polices Deposit and School Investment Policy were not added to agenda items for the month of February. They will be added to the agenda and discussed at next board meeting.					
Motion	Approval of board minutes for January 29, 2016.					
Made by	Abdulkadir Abdalla		Seconded by		Alia O’Loughlin	
Vote		Yea	6	Nay	0	Abstain
Decision	Approval of board minutes for January 29, 2016.					

IV. Public Comment

Subject	Public Comment
Discussion	R.Steel, V.Raiche, and A. Ferguson discussed their interest in partnering with the school to help find a new building

V . Added Agenda Item

Subject	Added Agenda Item					
Discussion	Authorizer as asked the board to response to MDE complaint regarding allegations of work place harassmt and improper storage of SpED files by March 11, 2016.					
Motion	Add MDE complaint as an agenda item					
Made by	Abdulkadir Abdalla		Seconded by		Alia, O’Loughlin	
Vote		Yea	6	Nay	0	Abstain
Decision	Approval of MDE complaint as an agenda item					

VI. Reports and Discussion

A . Staff Updates

Subject	Staff Updates
Discussion	<ul style="list-style-type: none"> • D. Walsh will be resigning on 03/08/16 • The SpED department is currently looking for a .75FTE SpED teacher, considering hiring a community expert to filled position.

B . School Improvement Plan Update

Subject	School Improvement Plan Update
Discussion	<ul style="list-style-type: none"> • Item will be moved to next board meeting

C . Environmental Education Updates

Subject	Environmental Education Updates
Discussion	<ul style="list-style-type: none"> • Item will be moved to next board meeting

D. Academic Update

Subject	Academic Update
Discussion	<ul style="list-style-type: none"> • Item will be moved to next board meeting

E. Teacher Retention Updates

Subject	Teacher Retention Updates
Discussion	<ul style="list-style-type: none"> • Teacher survey has been completed • Two more teacher interview left to complete • Results will be discussed at next board meeting

F . Facility Update

Subject	Facility Update
Discussion	<ul style="list-style-type: none"> • Pat Aylward and Tim Grootwassink (Grootwassink Real Estate) has placed a bid for potential school building. • By March 30, the board should know whether or not the bid has been accepted.

G. Credit Recovery

Subject	Credit Recovery
Discussion	<ul style="list-style-type: none"> • Mastery Level Currently, the academic course work mastery level has been set to high for students, Katia, Rob and Trudy will be meeting to discuss potential solutions for this problem • Decrease in enrollment, A lot of students aren't showing up, due to not having transportation

H. Student Retention Updates

Subject	Student Retention Updates
Discussion	<ul style="list-style-type: none"> Item will be moved to next board meeting

I. Student Discipline Updates

Subject	Student Discipline Updates
Discussion	<ul style="list-style-type: none"> Implementation of school-wide PBIS, has decreased the middle school's behavioral referral

J. ESL Updates

Subject	ESL Updates
Discussion	<ul style="list-style-type: none"> The school has lease 75 ipads to increase the usages of technology within the ESL classrooms.

K. Parent Involvement Updates

Subject	Parent Involvement Updates
Discussion	<ul style="list-style-type: none"> The parent committee will hold their next meeting March 11, 2016, at 5pm at Metro Schools(Cafeteria) The parent committee consists of nine parents of current students at Metro Schools

L. School Board Training Plans

Subject	School Board Training Plans
Discussion	<ul style="list-style-type: none"> New board trainer, Dan Jett, proposed a 4 hour training one Saturday in April. He will give proposed dates for April's training at the next board meeting.

VII. Action Items

A. Monthly Financial Report for January/Revised Budget 2016

Subject	Monthly Financial Report for January/Revised Budget 2016
Discussion	<ul style="list-style-type: none"> Current budget is for 270 ADM, new budget will be for 280 Special Transportation should be allocated from special education funds and not general education funds The Athletic Department supplies and rental facility has been budgeted for \$10,000 for this school year.
Motion	Approval of Financial Report for January

Made by	Mohammad Osman	Seconded by	Megan Ormseth
Vote	Yea 6	Nay 0	Abstain 0
Decision	Approval of January 2016 Financial Report		

B. Expulsion Policy

Subject	Expulsion Policy		
Discussion	<ul style="list-style-type: none"> New Expulsion policy addressing the school’s procedural process for expulsion has been added to student and parent handbook. 		
Motion	Approval of Expulsion Policy		
Made by	Megan Ormseth	Seconded by	Mohammad Osman
Vote	Yea 6	Nay 0	Abstain 0
Decision	Approval of Expulsion Policy		

C. Bylaws Update

Subject	Bylaws Update
Discussion	<p>The following updates and changes were discussed:</p> <ol style="list-style-type: none"> 1. Section 4.2 <ol style="list-style-type: none"> a. The number of Directors shall be at least five (5) and no more than seven(7). 2. Section 4.3 <p>The following changes were made:</p> <ol style="list-style-type: none"> a. All current elected board members term will be extended to reflect the updated change of services for three years. All current board members term of officers will be three(3) years from the original date he or she was elected. b. Election of officers will coincide with the officers three year term and will not take place at the annual meeting. c. The Board of Directors composition has been changed from two (2) licensed teachers who are currently employed by the school to one (1) licensed teachers who are currently employed by the school. 3. Section 4.10 <ol style="list-style-type: none"> a. Classification on what constitutes as a vote in ordinance with Minnesota Chapter 13 D. Board members that call via phone will not count for quorum or be able to vote. Board members that call in

	via electronic means such as Skype or other video sources will count for quorum.			
Motion	Approval of Bylaws			
Made by	Mohamed Mohamud	Seconded by	Lakisha Witter	
Vote	Yea 6	Nay 0	Abstain 0	
Decision	Approval of Bylaws			

D. MDE Complaint

Subject	MDE Complaint			
Discussion	<ul style="list-style-type: none"> The board elected school’s lawyer, school director, special education director, and the following board members: Megan Ormseth, Aila O’loughlin and Lakisha Witter to look at the school’s action taken to address allegations. 			
Motion	Approval of Committee to address MDE Complaint			
Made by	Abdulkadir Abdalla	Seconded by	Megan Ormseth	
Vote	Yea 6	Nay 0	Abstain 0	
Decision	Approval of Committee to address MDE Complaint			

VII. Adjourn

Meeting was adjourned at 3:22 PM by Abdulkadir Abdalla, the Board Chair.