

## BOARD MEETING MINUTES

Friday, August 4<sup>th</sup>, 2017, from 2:05PM –3: 11 PM

Location of Meeting: Metro Schools, Conference Room

- I. **Call to order:** The Board Chair, Abdulkadir Abdalla, called the meeting to order at 2:05 PM on Friday, August 4<sup>th</sup>, 2017

II. **Board Members Present or Absent:**

Name	Present/Absent
Abdulkadir Abdalla (Board Chair & Community Member)	P
Mohamed Mohamud (Vice Chair & Community Member)	P
Aila O'Loughlin (Board Treasury &) Teacher	A
Megan Ormseth (Community Board Member)	A
Osman Salah Samatar (Parent Board Member)	P
Mohamed Warsame (Teacher Member)	P

III. **Guests and Community Members Present:**

Name	Position/Role
Ahmed Elmi	School Director of Metro Schools
Robert Procaccini, CPA	Finance Representative (Dieci School Finance, LLC)
Kellein curt	School legal counsel (participated on the phone)
Abdiweli Mohamud	High School Administrator
Mustafa Mohamed	High School math tutor/Transportation/Athletics
Leydi Milan	HR/Operation Manager

### Metro Schools' Mission

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

### Metro Schools' Vision

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

IV. **Declaration of Conflicts of Interest:** A quorum was established and no conflicts of interest was declared.

v. **Public Comments:** There were no any public comments

VI. **Approval of Consent Agenda:**

The May Board Meeting minutes and August Board meeting agenda were approved unanimously by Metro Board of Directors. Mohamed moved the motion to approve both the Minutes and agenda, and Osman seconded it. The board chair requested a new agenda item to be added regarding a new board member.

VII. **Action Items**

- A) Monthly financials for May and June were presented by Robert who explained in detail the overall financial situation of the school which he thought was in good condition. Questions have been raised as to the overall financial situations of the school since the school incurred more expenditures as a result of the move and the student count.
- B) Budget amendment/update: Robert presented the budget issues as an informational. He will be working on it as we move forward for the next board meeting.
- C) Vendor contract/ food & Transportation: The board listened to Ms. Leydi about the food situation and Mustafa about the transportation condition and voted unanimously to adapt the following decisions:
  - 1. Food vendor was decided to be offered to Lancer Food and Catering
  - 2. Transportation contract was given to Bile Bus Transportation
  - 3. SPED Transportation was offered to Southdale TransportationThis motion was moved by Osman, seconded by Mohamed

D. **New Board Member:** The board discussed the continued absence of some board members from the meetings. The board, having realized the importance of having enough members to continue serving on the board decided to recruit one more member to fulfill the board bylaws. Therefore, Mustafa Mohamed was voted in unanimously to be a new board member. Abdalla moved the motion, seconded by Warsame

VIII. **Reports, Discussion Items and Updates**

I.

- A. **Academic/EE/Curriculum and Technology updates:** There was no much discussion regarding the academic updates because of the fact that the MCA Z-score was not available. The board asked the school board data person to be available for academic updates in the next board meeting.
- B. **Facility Update:** The board was satisfied with the building after the touring it. There were a couple of questions raised by some of the board members such as the upstairs space which is still unfinished and the Special Ed space which they thought needed corrective action plan due to the insistence by the MDE. They discussed the Special Ed space specification by the MDE's corrective action plan.
- C. **Staffing Update:** Elmi mentioned the doubling of the middle school staff and said also that he had filled some of the high school positions. The following people had been hired for Middle positions:

1. Amina Mohamed (MS Admin)
2. Brian Johnson (MS Social)
3. Deanna Franz (MS ESL)
4. Kip Childers (MS Language Arts)
5. Maddie Houck (MS Social)
6. Megumi Takahashi (MS Science)
7. Zach Moser (MS Math)

Mr. Elmi added that more people will be hired as currently some interviews are ongoing.

- D. **Meeting with the new Landlord:** The landlord was not present at the meeting
- E. **Reauthorization Process:** Mr. Elmi mentioned that he had received the reauthorization documentation from the authorizer.

IX. **Adjourned:** 3: 15 PM. Next Regular Board Meeting: 2:04 p.m., August 25, 2017, Conference Room