

BOARD MEETING MINUTES

Friday, October 27th, 2017, from 2:08 PM –3: 05 PM
Location of Meeting: Metro Schools, Room: Conference room

I. Call to order: The Board Chair, Abdulkadir Abdalla, called the meeting to order at 2:08 PM on Friday, October 27th, 2017

II. Board Members Present or Absent:

Name	Present/Absent
Abdulkadir Abdalla (Board Chair & Community Member)	P
Mohamed Mohamud (Vice Chair & Community Member)	P
Aila O'Louglin(Board Treasury &) Teacher	A
Megan Ormseth (Community Board Member)	P
Osman Salah Samatar (Parent Board Member)	P
Mohamed Warsame (Teacher Member)	P
Mustafa Ahmed (Board Member)	P

III.

Guests and Community Members Present:

Name	Position/Role
Ahmed Elmi	School Director of Metro Schools
Robert Procaccini, CPA	Finance Representative (Dieci School Finance, LLC)
Kellein curt	School legal counsel
Matthew L. Mayer CPA	BerganKDV

Metro Schools' Mission

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

Metro Schools' Vision

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

IV. **Declaration of Conflicts of Interest:** A quorum was established and no conflict declared.

V. **Public Comments:** There was no any public comments

VI. **Approval of Consent Agenda:**

September Board Meeting Minutes and October Board meeting agenda:

Both the September Board meeting minutes and October Board meeting agendas were approved unanimously by the Board. Abdulkadir moved by the motion, seconded by Mustafa.

Audit:

The Matt, the auditor of the school financials/accountings made a lengthy presentation about the school's financials. After conducting an internal report, he proclaimed that the school had received a clean report on the report. He mentioned that they had done three separate accounting audit all of which come back clean. He added that the school has had a very good year financially. Some of the highlights he included in his presentation are as follows: 53% less spending, more revenues procured than spent. He elaborated on some of the reasons and mentioned the enrollment increase which disproportionately beat the increase in expenditures. Revenue exceeds by about 271,280. Overall, the school's fund balance is in excellent condition which ended at 35.4% in the year.

Robert himself presented the accounting aspect of the audit. One item worthy of noting is the Transportation cost being over budgeted this year. Warsame wanted to know why the transportation was over-budgeted to which Mr. Elmi responded by talking about the number of buses being 10 and 4 minivans. This bus/van increase contributed to the high cost of the transportation.

Annual Report:

The report is currently being updated, but after hearing its ongoing update from Mr. Elmi, the Board put a motion to approve it as conditional draft. It will need to be update after which the Board will revisit to approve it. Mohamed put the motion for approval, seconded by Mustafa. The Board unanimously passed the motion.

Amendment Contract-Audubon:

The amendment Contract with Audubon was signed by all present Board members and approved unanimously. Osman moved the motion, seconded by Abdalla.

Student Handbook policy/Metro Code of Conduct-Sports:

Both of the above items were looked at an after a brief discussion, the Board unanimously approved the motion. It is worth noting that Mr. Warsame objected to a language in the conduct which he wanted for a further clarification. Kellein agreed that the item number 21 in the Metro's Code of Conduct be split up to clarify the intent. The Board therefore

approved it with a condition that this change will reflect in the code. The motion was moved for approval by Magen and was seconded by Warsame, the board unanimously approved the motion

VII. Reports, Discussion Items and Updates

- A. **School Board Training Plans and Updates:** Mr. Elmi told the Board that the training will probably be taking some time in January or early February. He let the Board know that he would be contacting them in the near future to tell them where and when the training will take place. “Both Mr. Robert and Kellein will conduct the training”, he says. All board members assured that the last elected board has completed the required trainings including; governance, financials and employments. However, the ongoing training for all the board members are needed for every year.

- B. **Academic/EE Updates:**
Mr. Elmi told the Board that this year the Environmental Education is being spearheaded by two teachers. One from the Middle school and the other from High school. He invited Kalyn Botzet to the Board to talk about the school’s commitment to Environmental Education and how it is being implemented. Mr. Botzet talked about the environmental literacy plan that the high school and Middle school are currently teaching. Middle school drafted a plan right after the school was opened. Each advisory teaches environmental lesson on every Thursday. “We just finished Unit 1 and are still assessing the data. She also told the Board that the Middle school was collecting milk cartons for recycling. The goal is to collect by 10,000. Of that about 3500 has been collected for recycling, Mr. Botzet adds. High school is also doing the Environmental Education, but they do their analysis separately.

- C. **Survey:** Mr. Elmi tells the Board that several people in the administration and the teachers were doing surveys on several different items. He mentioned the food, transportation, parent satisfaction as being some of these items. He will share his findings with the Board once the surveys are completed. Teacher evaluation is part of the report that board will be getting once they are completed.

- D. **Reauthorization Documents updated:** Elmi told the Board that the school was in the process of completing the documents needed by Audubon. The board looked at the reports and the documents ahead of the meeting and at the meeting. The board discussed about the completion and the deadline of the amendment documents. He was confident that everything was being done and will be completed by the deadline.

IX. Adjourned: 3:05 PM. Next Regular Board Meeting: 2:00 p.m., November 10, in the conference room