

## BOARD MEETING MINUTES

Friday, May 25th, 2018, from 2:03 PM –3: 49 PM

Location of Meeting: Metro Schools, Room 105

**I. Call to order:** The Board Chair, Abdulkadir Abdalla, called the meeting to order at 2:01 PM on Friday, December 8<sup>th</sup>, 2018

**II. Board Members Present or Absent:**

Name	Present/Absent
Abdulkadir Abdalla (Board Chair & Community Member)	P
Mohamed Mohamud (Vice Chair & Community Member)	P
Aila O'Loughlin (Board Treasury &) Teacher	P
Megan Ormseth (Community Board Member)	P
Osman Salah Samatar (Parent Board Member)	A
Mohamed Warsame (Teacher Member)	P
Mohamed Khalif Gudal (Parent)	P

**III. Guests and Community Members Present:**

Name	Position/Role
Ahmed Elmi	School Director of Metro Schools
Abdiweli	High School dean
Kellein curt	School legal counsel
David Greenberg & a guest	Audubon-Director of center school authorizing
3 Guests	Guests
Laura Lucerelli	Teacher
Trudy Suleiman	Administration
Kelly Miller	Teacher
Osman Mohamud	Teacher
Saad Nooh	School employee
Adam Hanson	Teacher

Micah	Teacher

**Metro Schools’ Mission**

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

**Metro Schools’ Vision**

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

**IV. Declaration of Conflicts of Interest:** A quorum was established and no conflict of interest was declared.

**V. Public Comments:**  
No public comments

**VI. Approval of Consent Agenda:**

- **April Board Meeting Minutes**
- **May Board Meeting Agenda**

Both the May meeting agenda and the April Board meeting minutes were looked at and discussed by the board. Teacher retention and board policy agendas were added to the list. After the discussion, Warsame moved the motion to approve it and Aila seconded it. The rest of the board members voted unanimously in favor of the May agenda and April meeting minutes.

- **December Board Meeting Minutes**  
The board approved the December Board Meeting Minutes by a unanimous consent after Meghan moved it and Warsame seconded it.
- **February Board meeting agenda**  
The following additions to the agenda were made: A new board member to be discussed, and Metro Schools’ director report. After the discussion, the board unanimously approved the addition of Mohamed Gudal to the board. Mr. Gudal is a parent whose two of his kids attend at Metro Schools College Prep. Also the agenda for February board meeting was approved by the board unanimously. Both of the above motions were moved by Warsame for approval and Mohamed seconded it. Food service is looking good. Page 8,9,10. The cash is still strong and steady.

## VII. Action Items

- **April Financials:** Robert presented the financial dashboard for Metro Schools.
- Cash is still good and will go up based on the number of students. The state owes about \$28000. The estimated holdback is 600,000. About \$67,000 of the revenue federal fund still coming. We got \$65000 of the revenue. Operations, maintenance and lease are all paid one month in advance.
- Budget: projected fund balance is about 29%. We will be revising after June. The budget reflects mostly the changes in state revenue. Expenses and updated salaries were discussed by Robert. He indicated that transportation cost went up because of the increase in the number of students being enrolled at Metro Schools.
- He also discussed the board policy on depository designation electronic funds. Elmi indicated that this was not final, but we have to move it anyway with the intention of revising and making the necessary changes that might be needed.  
Abdalla moved the April financials and the next year's budget and was seconded by Mohamed. The board then voted in favor of the motion unanimously.

Board meeting schedule: The board meeting schedule was approved unanimously as written with minor modifications on the month of August. Mohamed moved the motion and Gudal seconded it.

The Metro Schools Calendar for 2018/2019 was approved by the board with the condition that some minor modifications will be made. Mohamed moved the motion and Abdalla seconded it. No vendor contracts were discussed as there was no mention of its necessity at the meeting.

## Reports:

- School board Training-Board member training: Elmi mentioned that one member needed to take more training. He said that the authorizer was concerned about it so the training must take place as soon as possible.
- Reauthorization updates: Elmi said that the school was still are working on exhibit G
- EE: Mr. Botzet discussed the current situation of the school's environmental education literacy program. She said she was confident that the school will accomplish and meet its goals. 64% met of EE goals was met and the rest was still being worked on.

Next year: We will use the data we have to enhance our students' environmental awareness.

High school EE program: Laura, efforts have not been successful. Individual teachers who incorporated their EE into their lessons have been successful. The more teachers incorporate the better, but more needs to be done in order for the program to be successful.

Elmi: Jenny was working on the High School's EE program, but she is prepared to leave soon. The kids are organizing a project illuminating the effect of pollution on our environment and health.

Director evaluation: postponed

Facility update: the owner will expand the front street and the parking lot will be redone. The three classes upstairs will have their ceilings closed. The gym will have two score-

boards and we will get some bleachers by the end of summer. The summer school will start in July.

Teacher retention: After we received the evaluation from Audubon and consulted with school leadership, we proposed that change was necessary to enhance our school's overall leadership structure. We hired a principal: area of concern was behavior and EE and academics. We are also in the process of hiring new teachers. We are still discussing job responsibilities. There may be some teachers that we may lose. We're reducing the number of ESL teachers and we are adding more math and English teachers. We're specifically looking for reading specialist. We are getting a lot of interests for every position we have advertised. We will report back to the aboard when we are settled.

IX. **Adjourned:** 3: 49 PM. Next Regular Board Meeting: 2:01 p.m., June 29<sup>th</sup>, 2018, Room-105