

## BOARD MEETING MINUTES

Friday, August 24th, 2018, from 2:04 PM –3: 49 PM

Location of Meeting: Metro Schools, Room 105

**I Call to order:** The Board Chair, Abdulkadir Abdalla, called the meeting to order at 2:01 PM on Friday, 2018

**II Board Members Present or Absent:**

Name	Present/Absent
Abdulkadir Abdalla (Board Chair & Community Member)	P
Mohamed Mohamud (Vice Chair & Community Member)	P
Osman Salah Samatar (Parent Board Member)	A
Mohamed Warsame (Teacher Member)	P
Mohamed Khalif Gudal (Parent)	P
Cover Covert (Teacher)	P

**III Guests and Community Members Present:**

Name	Position/Role
Ahmed Elmi	School Director of Metro Schools
Abdiweli	High School dean
Kellein curt	School legal counsel
David Greenberg	Audubon-Director of center school authorizing
Rhianna	Audubon
Cait Heinz	Instruction coach
Paul Scanlon	School principal

**Metro Schools' Mission**

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements

of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

### **Metro Schools' Vision**

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

**IV Declaration of Conflicts of Interest:** Abdulkadir declared that Mr. Elmi was serving on the board of the Rochester Math and Science where Abdalla is the executive director of the school.

**V Public Comments:**

No public comment was received.

**VI Approval of Consent Agenda:**

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- Both the June Board Meeting Minutes and Monthly financials for June and July were approved by the board of directors in a unanimous consent. The motion was moved by Mohamed and seconded by Gudal.

**VII Action Items**

- **Financials:** both June and July financials were presented by Robert. The school's overall financials were strong. There were no any major issues regarding the financials for both June and July. Cash is strong and the school's fund balance is in strong hands.
- **Director Evaluation:** The board discussed three items that contained data about Mr. Elmi's job performance. Abdalla mentioned during the open part of the meeting that according to Minnesota statue governing director evaluation procedures, everybody except the board members was required to leave the room to allow the board of directors to discuss Mr. Elmi's job performance. The data helped the board to have an informed discussion regarding Mr. Elmi's current job performance as a school director. The board deliberated behind closed doors in accordance with Minnesota statues after the members of public present obliged to vacate the room.

The board discussed the following items before they made their decision:

- 1 Mr. Elmi's self-evaluation checklist
- 2 Parent satisfaction survey
- 3 Staff survey

After a long discussion where the members looked at data of the above items, the board of directors of Metro Schools College prep decided to renew the contract of executive director Mr. Elmi for three more years. The board's decision was based upon several categories. However, Mr. Elmi was reminded that there were areas that he needed to improve upon. Several of the areas that the board want to have an improvement are the following:

School academics, student behavior, communication, and the availability of education resources to teachers. Some board members acknowledged the school's overall financials being strong

under the leadership of Mr. Elmi. Good enrolment was another key area that the board looked at. The school needed to show it's improving academically, they acknowledged. The motion was moved by Mr. Cover and was seconded by Gudal. Motion passed unanimously. At the end of the deliberation, the open meeting resumed.

**Board Election Date:** The board acknowledged that the only way a board election could be held was when someone's term had expired. The next member's position that was up for reelection won't happen until January 25<sup>th</sup>, 2019. Therefore, the board made it clear they could not set up a unified board election date for all members.

**Revised Budget:** Robert from Dieci presented a revised budget with an IDM of 375 students as requested by Audubon. Robert stated that he would work with Mr. Elmi to process the lease aid application in order to strengthen school financials.

**Authorizer Related Actions/Complaint Resolution:** David Greenberg, the school's authorizer talked about the complaints that he had wanted the board to discuss on in their meetings. He stated that the responses he had received from Elmi were not sufficient as there was no evidence of board of directors' involvement and participation in the development of the plan. David was able to answer all of the questions the board had had about the best way to meet these goals. Members of the board agreed that they had indeed needed to discuss the items the authorizer had raised in another meeting. The board decided to meet and discuss the complaints and their responses before September 14<sup>th</sup> and submit sufficient answers to Audubon.

**Enrolment Cap Request:** After Elmi discussed the school's intention to increase its enrolment. David said that Metro school had never made any official request to increase its enrolment numbers. The board asked Mr. Elmi to work with David and come up with a plan that shows how and why the school needed to increase its student enrolment from the current number of 375. A board member presented a question about the logic behind the enrolment cap at 375.

## **I. Reports, Discussion Items and Updates**

- A. **School Board Training Plans and updates:** The Board decided with Mr. Elmi's input that a Board training session be held on Saturday September 1, 2018.
- B. **Academic/EE:** Paul, the school principal talked in length about the school academics, especially the MCA embargoed results from MDE for 2017/2018. He shed a light on the result of the test which did not show favorable results. He emphasized that he and Cait will use this data as a baseline to embark on a mission that will enable school ILT leaders to focus more on proficiency in math and reading. Furthermore, school improvement plan (SIP) will be included in this data in order to improve school proficiency in academics.
- C. **Staffing/School readiness updates (Paul) and Academic dean introduction:** Paul updated the staffing school and said all important positions had been filled. Cait introduced herself to the board and touched on her job duties and what her goals were in order to improve the school's overall academic performance.

IX. **Adjourned:** 3: 49 PM. Next Regular Board Meeting: 2:01 p.m., September 28<sup>th</sup>, 2018,  
Room-105