

## BOARD MEETING MINUTES

Friday, November 16<sup>th</sup>, 2018, from 2:04 PM –3: 10 PM

Location of Meeting: Metro Schools, Room 105

- I. Call to order:** The Board Chair, Mohamed Warsame, called the meeting to order at 2:04 PM on Friday, November 16<sup>th</sup>, 2018

**II. Board Members Present or Absent:**

Name	Present/Absent
Mohamed Warsame (Board Chair & Teacher) (MW)	P
Mohamed Mohamud (Vice Chair & Community Member) (MM)	P
Abdulkadir Abdalla (Community Board Member) (AA)	P
Osman Samatar (Parent Board Member) (OS)	A
Mohamed Gudal (Parent Board Member) (MG)	P
Joe Covert (Teacher Member) (JC)	A

**III. Guests and Community Members Present:**

Name	Position/Role
Ahmed Elmi	School Director of Metro Schools
Paul Scanlon	School principal
Kellein curt	School legal counsel
Abdiweli Mohamed	High School Dean

**Metro Schools' Mission**

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

**Metro Schools' Vision**

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

- IV. Declaration of Conflicts of Interest:** No conflict of interest was declared

V. **Public Comments:** No public comment was received.

VI. **Approval of Consent Agenda:**

**MW** asked the board to go through each page of October Board Meeting Minutes to make sure everything was okay. **MM** asked the Board to make slight modifications on the meeting minutes by striking out the September month and adding in its place the October month. A motion for approval for both the October meeting minutes and the November agenda was put to a vote by **AA** and seconded by **MG**. The motion passed unanimously in a vote of 4-0.

VII. **Action Items**

- **October Financials:** Robert discussed the overall financials of the school saying that the school was in good shape financially. There was a slight change in the fund balance about -10%. The state is paying general education aid based on an ADM of 375 and WADM of 443.60. As usual, the state's holdback stays at 10% which is about \$210,618. Robert expressed that the current cash flow was still strong. Elmi stated that the school was still looking to hire a SPED teacher and some additional instructional personnel to support student learning. The Board chair asked the Board if someone had a motion to accept the financials. **MG** had the motion, and was seconded by **AA**. The motion carried unanimously in a vote of 4-0
- **School Leadership Evaluation Policy:** The chair asked the board to draft a policy that will be used to evaluate the performance of the school's Executive Director. He said the current policy was acceptable but a new language needed to be interjected to ensure that it reflected the academic performance of the school as being part of the evaluation performance process of the Director. The board discussed this item at length exchanging several ideas. It was suggested that the definition of school academics must pertain several areas such as graduation rates, NWEA growth indicators among other indicators, and not just the MCA test results.
- **Data Privacy policy update:** the policy was read by members individually. A motion to approve was accepted by **MG** and seconded by **AA**. The motion carried unanimously.
- **B. Treasury/ Check Signer:** In the case Elmi will not be available to sign a check, a check signer needed to be had for the school. Abulkadir Abdalla (**AA**), the Board's treasurer is therefore elected to be the check signer in the event Elmi is unable/unavailable to sign. Chair asked members to put the motion to a vote. **MM** put the motion to a vote and was seconded by **MG**. The motion carried unanimously.
- **Director Work Agreement:** The Chair announced that a new work agreement between the School Director and the Board must be signed by both the Director and the Board. Mr. Keillen was asked to draft the work agreement contract. The Chair put the motion to vote and was seconded by **MG**. The motion carried unanimously.

II. **Reports, Discussion Items and Updates**

- Academic/EE: The Chair told the Board that the school Board's most important responsibility is to work with the community to improve student achievement in the school. He asked Paul to discuss school academics. He also asked the members to enter into a discussion about the current academics. **PS** showed the board a slight modification of the school calendar. The slight changes include having the seniors take their exam on may 30<sup>th</sup> and 31<sup>st</sup>. He also wanted to do it in order to accommodate students who might be observing religious holidays. **MW** asked **PS** if he had counted the school days to ensure it won't affect the school's required hours and days to be operational. **AA** suggested that **PS** comes back to the next board meeting with the information. **PS** asked the board to approve a new teacher evaluation policy that is developed using the Charlotte Danielson rubric. **AA** moved that the board approve the Danielson rubric. **MG** seconded it. The motion carried by a unanimous consent.
- Board Subcommittee Inquiry: A copy of the subcommittee report as well as the recommendations made by Dr. Ly were distributed to the board members. It was suggested that Elmi could benefit from learning a retired executive director instead of suspending him. A motion to have him see an experienced school director was proposed. **AA** put the motion to a vote, seconded by **MG**. The motion carried in a 4-0 vote.

**IX. Adjourn:** It is now 3:10. A motion to adjourn by **MG**, seconded by **MW**:  
Next Regular Board Meeting: 2:01 p.m. November 16<sup>th</sup>, 2018, Room-105