

BOARD MEETING MINUTES

Friday, December 14th, 2018, from 2:02 PM –3: 10 PM

Location of Meeting: Metro Schools, Room 105

I. Call to order: The Board Chair, Mohamed Warsame, called the meeting to order at 2:02 PM on Friday, December 14th, 2018

II. Board Members Present or Absent:

Name	Present/Absent
Mohamed Warsame (Board Chair & Teacher) (MW)	P
Mohamed Mohamud (Vice Chair & Community Member) (MM)	P
Abdulkadir Abdalla (Community Board Member) (AA)	P
Osman Samatar (Parent Board Member) (OS)	A
Mohamed Gudal (Parent Board Member) (MG)	P
Joe Covert (Teacher Member) (JC)	P

III. Guests and Community Members Present:

Name	Position/Role
Ahmed Elmi	School Director of Metro Schools
Kellein curt	School legal counsel
Abdiweli Mohamed	High School Dean
Mohamed Musa	Sped Coordinator

Metro Schools’ Mission

Metro Schools College Prep is committed to academic excellence and closing the achievement gap by establishing rigorous goals for students, parents, teachers and the school. Metro Schools College Prep values cultural, religious, ethnic, and socioeconomic diversity as central elements of a college preparatory education and provides a caring learning community that prepares students and staff to be responsible world citizens.

Metro Schools’ Vision

The vision of Metro Schools is for our students to have a steadfast belief in their worth as human beings and that they will be prepared socially and academically to fulfill their aspirations in a changing, challenging world community. We aim to be widely recognized as the most effective model for closing the achievement gap and preparing students for careers in the 21st century.

IV. Declaration of Conflicts of Interest: No conflict of interest was declared

V. Public Comments: No public comment was received.

VI. Approval of Consent Agenda:

MW asked the board to go through each page of November Board Meeting Minutes to make sure everything was okay. A motion to approve both the November meeting minutes and December agenda was made by AA, seconded by MM. The motion passed unanimously.

VII. Action Items

- November Financials: Robert discussed the overall financials of the school saying that the school was in good shape financially. We began the year with surplus. There was some deficit though due to SPED and General revenue being higher, but we outperformed financially by \$43,000. Good enrollment is helping the revenue stream. Good fund balance for our school compared to other schools. Right now at a little bit over 24%, but with large purchases done, expect the fund balance to grow. The goal is to minimize the loss in the food service section. A motion to pass the financials was put to a vote by MG, seconded by AA. The motion passed unanimously.
- Audit: there was one issue with the school: too much money in the bank. This is because the bank could only insure \$250,000, and Metro Schools had more than that, the audit suggested the school needed to protect its fund. The school needs more insurance coverage to ensure the stability of the budget and no money in the bank is lost due to any unforeseen scenario. Elmi stated that they were responding to the issue and were now shopping around for a new bank. No other concerns were issued visa a-vis the budget.
- Parent Committee: this item was postponed unanimously as more information was needed to gather prior to forming the committee.
- Election Committee: An election committee is setup and consists of Said, Keillen, Mohamed, Gudal and Covert. MW put the motion to a vote seconded by AA. It passed the unanimously.
- Training: Covert and Warsame are going to Board training on January 16th, 2019.
- Board Meeting Dates (2019) Corrections: A motion to amend the meeting dates for 2019 was put to a vote by MG and seconded by AA. The motion passed unanimously.
- Approval for EE and Athletic Funds: Elmi requested \$10,000 to fund EE and Athletics. \$4000 for EE, and \$6000 for sports related activities. JC made a motion to approve it, seconded by MG. The Motion passed unanimously.
- Evaluation of Executive Director: Professional Development Plan and Goals for Executive Director: Elmi asked the board to fund his professional development goal which include the accepted enrollment of a leadership program he had received from Harvard University. The program costs about \$8000. He agreed to commit to working at the school for at least two years after he earns his degree. A motion to pass this item was made by MM and seconded by MG. The motion passed unanimously.
- Approve Complaint Resolution Steps - Summary
 - Summary
 - A and B – Mandated Reporting
 - J – Grading Policy
 - K and L – In School Suspension
 - N – Use of Public Funds
 - P, Q and R – Board Elections
 - S and T – Games of Chance
 - U and V – Director Evaluation

The above complaint resolution steps were discussed and a motion to pass them was made by MW, seconded by JC. The motion passed unanimously.

I. Reports, Discussion Items and Updates

- First Readings
 - A. Mandated Reporting of Child Neglect or Physical or Sexual Abuse Policy
 - J. Metro Schools Grading Policy 12.2.18
 - K and L. Policy on In-School Suspension
 - P. Metro Board Election Policy 12.3.18
 - P. Metro Bylaws Revisions 12.3.18
 - S. Policy on Gambling and Games of Chance v3 (2)
 - V. Metro Schools Ex Director Evaluation Policy
 - Executive Director Contract

- Academics and EE – Paul Scanlon: No comment about Academics and EE was made.

IX. **Adjourn:** It is now 3:10. A motion to adjourn was made by **JC**, seconded by **MW**:
Next Regular Board Meeting: 2:01 p.m. January 25th, 2019, Room-105